

Sample Risk Assessment Form

Bradford Council, through People Can, are able to offer support to all community activists who identify an issue in their local area and who are able to rally together like minded neighbours to make a difference.

Where we do offer support we ask that you carry out this simple risk assessment and hand out the safety briefings to all participants in your activity.

These are designed to be as user friendly as possible so please don't be put off by terminology, we want to ensure your safety and that of your neighbours. This risk assessment is purely for you to be aware of possible risks and hazards so that you can take steps to ensure the safety of your group; it is not designed to put you off and you will be offered help to fill this out if needed. Most community activities will be low risk and easily managed by thinking head and ensuring this basic check is carried out.

Activity involved:

Location:

Other persons involved:

Assessor (print name and sign)

Date _____

2. Check for Hazards

Search the area of activity to see if any hazards are present such as:

Tick where relevant

1. Unsafe entrances
2. Tripping/slipping (e.g. stairs in poor condition)
3. Fire (e.g. from combustible materials)
4. Use of equipment
5. Inadequate protections
6. Display screen equipment
7. Poor lighting
8. Manual handling/lifting
9. Chemicals (e.g. cleaning fluids)
10. Crowds
11. Fireworks
12. Stress
13. Lone working
14. Violence in the workplace
15. Noise
16. Electricity (e.g. bad wiring and electrical equipment)
17. Vehicles (e.g. borrowed)
18. Work at height (e.g. ladders)
19. Use of machinery (e.g. generator)
20. Temporary structures (e.g. moveable stands)
21. Physical damage to service users due to volunteer intervention
22. Psychological damage to service users due to volunteer intervention (e.g. in placements where volunteers are involved with vulnerable people)
23. Others: (list)

3. Persons Involved

24. Employees
25. Volunteers
26. Service Users/Clients
27. Spectators
28. Members of the public
29. Maintenance persons
30. Contractors
31. Pregnant women
32. Visitors
33. Children
34. Vulnerable adults
35. People with disabilities
36. Lone workers
37. Persons sharing the premises
38. Inexperienced or untrained staff/volunteers

